

**Town of Norridgewock
PO Box 7
16 Perkins St.
Norridgewock, ME 04957**



**Norridgewock Fire Department
Side-by-Side Purchase Specification**

March 8, 2024

Norridgewock Fire Department Side x Side Purchase Specification

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OVERVIEW

The Town of Norridgewock Fire Department has intends to purchase a full-size gasoline Side-by-Side (SxS). The function of the SxS is to support fire suppression and rescue operations, primarily in the Towns of Norridgewock and Mercer, Maine. The age of current Fire Department ATV equipment and the recent extension of the Kennebec Valley Trail (multi-use trail corridor) through Norridgewock have emphasized the need to upgrade.

The Department will be purchasing and installing a combination firefighting/rescue skid unit for the bed of the SxS. The skid unit will be <https://www.kimtekresearch.com/products/firelite-transport-supermax/> (or substantially similar) with the following approximate specifications:

- 48" Wide, 55" Deep, 38" High (tailgate remains down when skid installed)
- Approximately 1,000 lbs. wet weight.

Questions and Addenda

Prospective proposers may direct questions in writing to the Town Manager (rlabelle@norridgewock.gov). All questions are due before 4:00 p.m. on Friday, March 22, 2024. Answers to the questions will be available at www.norridgewock.gov/rfp as questions are posed and answered. Prospective proposers are encouraged to notify the Town Manager via e-mail of their interest in submitting a quotation and/or receiving information updates in the event addendums are issued. An e-mail distribution list will be developed to communicate with prospective proposers more efficiently.

Proposals Due

Friday, April 5, 2024, 1:00 p.m. EDT
Norridgewock Town Office
PO Box 7
16 Perkins Street
Norridgewock, ME 04957

Sealed proposals will be received by US Mail, courier, parcel/delivery service, or hand-carried. Proposals received by fax or received late will not be accepted.

Review and Final Selection

An internal review of vendor selection shall begin upon closing. A recommendation will be sent to the Select Board for consideration during its regularly scheduled meeting on Wednesday, April 17, 2024, at 6:00 p.m. The final selection may be made during this meeting. In the event a final selection is not made on April 17, 2024, all vendors submitting proposals will be notified, and meeting notices will be available approximately four (4) days before the actual meeting date.

Rights Reserved

The Town intends to award this contract to the individual or firm that provides the lowest responsible and responsive bid deemed by the Select Board to be in the best interests of the Town. The Town of Norridgewock reserves the right to reject any or all bids and to waive any formality or technicality in the submissions. The Town also reserves the right to negotiate with the successful bidder.

Proposal Price

Each bidder's proposal must include all items in the Required Specifications unless a specific exception is taken. Exceptions must be clearly stated. The Town of Norridgewock is State of Maine sales tax EXEMPT.

Delivery

The bidder shall state the time required for delivery of the completed unit in the proposal. The completed unit shall be delivered to the Fire Department, with full instructions provided to Fire Department personnel on the operation, care, and maintenance of the unit at the Fire Department location.

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March 8, 2024

Method of Purchase

Purchase will be made by issuing an approved, signed purchase order with an agreed-upon value to the successful bidder. Upon delivery and completion of all requirements, including department training, the seller will submit an invoice to the Town of Norridgewock. The invoice will be promptly paid in full, subject to approval of the Fire Chief.

Warranty

Each bidder shall submit a copy of their standard warranty, which shall provide coverage for a minimum of a one (1) year period. At the bidder's discretion, options for extended warranty may be provided, and will be strongly considered.

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March 8, 2024

REQUIRED SPECIFICATIONS:

- New unit
- Gasoline, minimum 1,000 cc class machine
- 65" maximum width with wheels installed
- 3-person capacity
- Minimum 1,000 lb. payload capacity of the bed. This is in addition to driver & passenger weight.
- Camso UTV-4S1 (or equivalent) tracks and SxS factory wheels.
 - Include any required accessories to support tracks.
 - Dealer must install and test tracks prior to delivery.
 - Delivery may be on tracks or on wheels, at the discretion of the Fire Chief.
 - Dealer will clearly state the overall height and length of the unit and, ground clearance with tracks installed.
- Spare wheel with mounted spare tire
- 11" minimum ground clearance on factory tires.
- 4WD with operator choice of locking differential.
- Fully enclosed hard cab with hard doors and moveable windows for ventilation
- Color preference, in order: Red, Camo, Other.
- Cab heater w/ windshield defrost.
- Rearview mirror
- Vinyl or equivalent seats, no cloth
- Front wiper and washer
- Power steering
- Minimum 4,500 lb. WARN winch with synthetic rope & wireless remote – front mounted.
- Manual bed dump
- Standard 2" rear receiver
- Hard, latching tailgate (no netting)
- Front brush guard
- Underbody protection / skid plate(s).
- Blinkers, hazard & horn (aka road kit)
- Back-up lights
- Dome lights
- USB outlets
- Minimum 30A ignition-controlled accessory power (and ground terminals) under hood for department use after delivery, with minimum of four (4) individual ST blade fuses. For department installation of emergency lights, siren, radio, etc.

OPTIONAL ITEMS:

Please provide individual pricing for at least these dealer-installed items. The department will strongly consider all optional dealer suggestions – feel free to add items to this list.

- Extended warranty and service agreement options
- Minimum 4,500 lb. WARN winch with synthetic rope & wireless remote – rear mounted. This could be receiver mounted.
- Rear bumper (if not included in base offering)
- Power bed dump
- Side mirrors.
- Any lightbar, brow, and/or work light options.
- Additional storage that may be available (including underbody)
- Air conditioning

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ALTERNATE OFFERINGS:

The Norridgewock Fire Department has spent considerable time and effort evaluating the enclosed SxS requirements and believes the Required Specifications section provides the department with the best overall solution. Nonetheless, the department remains open to suggestions for an alternate configuration in the event the dealer believes strongly that an alternate configuration is a better value for the department.

Please feel free to propose additional alternate configurations. For example, an extended bed machine with higher load capacity.

Dealer's bids will not be automatically rejected for failure to follow the Required Specifications provided. Dealers that propose **ONLY** an alternate offering should be prepared to substantiate their proposal following bid review.