



DOCK AND STAIR PURCHASE REQUEST FOR PRICE QUOTATION

The Town of Norridgewock is requesting proposals for the purchase of a new dock system to be placed at Oosoola Park, in the Kennebec River. Draft layout/image attached. The request also includes an option for first-time installation provided by the vendor, if offered. The Town has secured the necessary permit for the installation of the stairs on the riverbank.

Proposed dock system to include:

1. 9' x 6' fixed aluminum dock section (quantity 16)
2. Pad eye/hook point under the center of each dock
3. Aluminum stairs to access docks, 4' width

The average water depth is approximately 6', but docks must be able to sustain and/or accommodate rising water levels. A site visit is strongly encouraged to become familiar with the location and take appropriate measurements. To arrange for a site visit, please call or email the Town Manager (207-634-2252 or rlabelle@norridgewock.gov) to schedule a time.

Proposers may offer more than one proposal. Proposers may offer alternate dock system suggestions if the proposer wishes to offer a better or comparable option.

At a minimum, proposals must include the following information:

1. Company Name and Contact Information
2. List of Materials/Equipment (make/description)
3. Cost of first-time installation, if offered (option)
4. Proposed Schedule for Delivery
5. Price per Unit
6. Two (2) professional references

Incurred Costs

The Town of Norridgewock is not liable for any costs incurred in replying to this Notice of Invitation.

Questions & Addenda

Prospective proposers may direct questions in writing to rlabelle@norridgewock.gov. All questions are due no later than 4:00 p.m. on Friday, September 8, 2023. Answers to the questions will be available on the Town's webpage under News & Announcements as questions are posed and answered.

Prospective proposers are encouraged to notify the Town Manager via e-mail of one's interest in submitting a quotation and/or receiving information updates in the event addendums are issued. An e-mail distribution list will be developed to communicate with prospective proposers most efficiently.

Proposal Submittal Instructions

Proposals may be mailed, hand-delivered, or e-mailed to:

Town of Norridgewock
Richard LaBelle, Town Manager
PO Box 7 | 16 Perkins St.
Norridgewock, ME 04957
rlabelle@norridgewock.gov

Closing of Bids

All proposals must be received by 2:00 p.m., Thursday, September 14, 2023.

Review and Final Selection

An internal review of vendor selection shall begin upon bid closing. It will be sent to the Select Board for consideration during its regularly scheduled meeting on Wednesday, September 16, 2023, at 6:00 p.m. The final selection may be made during this meeting. In the event that a final selection is not made on September 16, 2023, all vendors submitting quotations will be notified, and meeting notices will be available approximately four (4) days before the actual meeting date.

Terms and Conditions

1. The Town of Norridgewock intends to award this contract to the individual or firm that provides the lowest responsible and responsive bid that the Select Board deems to be in the best interests of the Town. The Town of Norridgewock reserves the right to accept or reject any or all bids and to waive any formality or technicality in the submissions.
2. The Town of Norridgewock reserves the right to re-issue any requests for proposals.
3. Clarification of Proposals: The Town reserves the right to obtain clarification of any point in a vendor's proposal or obtain additional information.
4. The Town reserves the right to disqualify any proposal upon evidence of collusion, intent to defraud, or any other illegal practice on the part of the vendor.
5. Upon the selection of a finalist vendor, the Town by its proper officials, employees, or agents shall attempt to negotiate and reach a final agreement with this vendor. If the Town, for any reason, is unable to reach a final agreement with this vendor, the Town reserves the right to attempt to reject such vendor and negotiate a final agreement with the vendor who has the next most viable proposal or bid. The Town may also elect to reject all proposals and re-issue a request for proposal.
6. Actual delivery of the docks will be mutually agreed upon by the Proposer and Town at the time of contract signing.





Oosoola Park

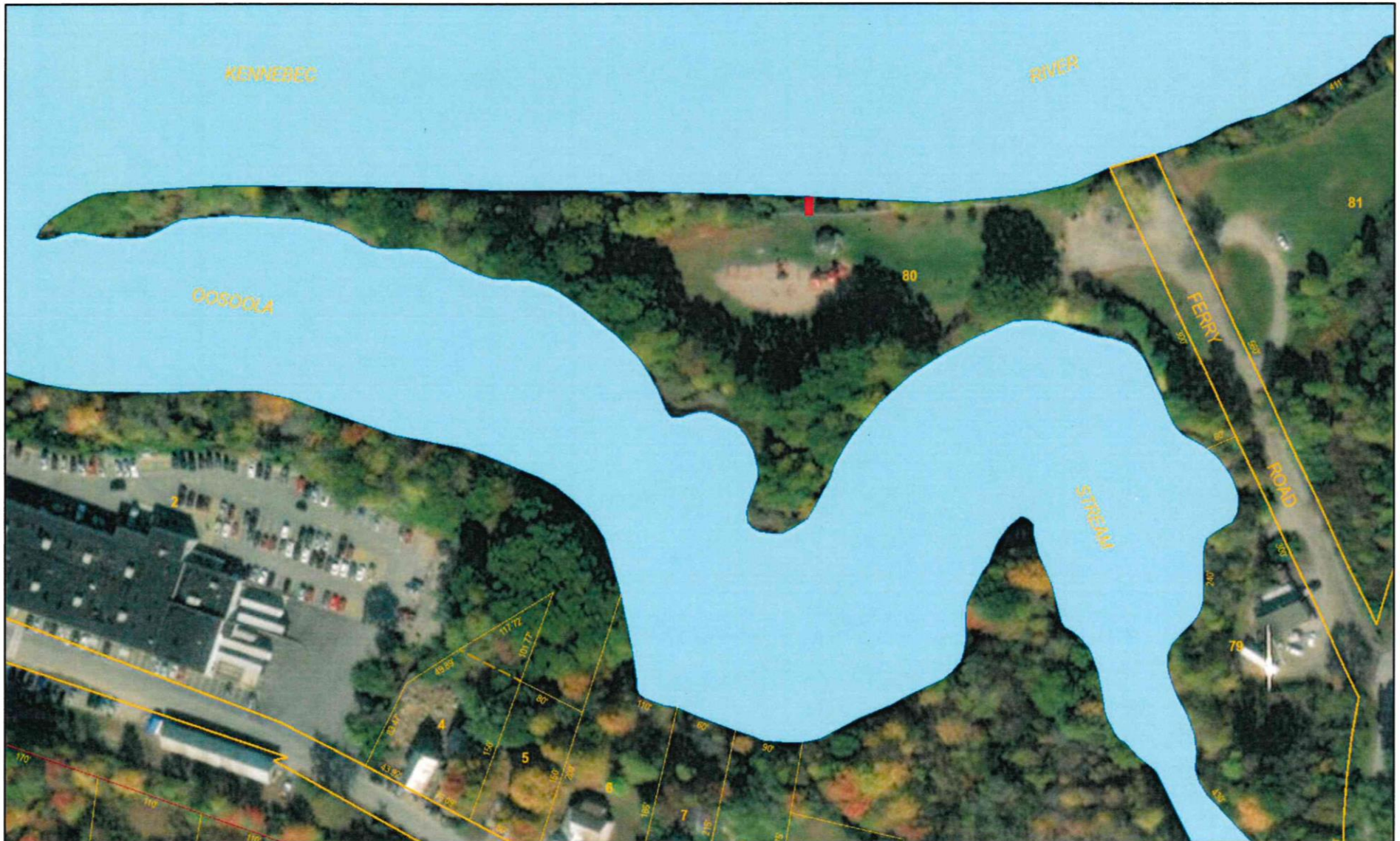
Norridgewock, ME

1 inch = 150 Feet



August 7, 2023

www.cai-tech.com



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