



TOWN MANAGER'S REPORT DECEMBER 16, 2020

ADMINISTRATION

- Nomination papers are available and are due back by close of business on December 31.
- The new website was rolled out in the overnight; we are still working to ensure content is accurate and relevant, but reception so far has been positive.
- We will be putting out another edition of The Bridge newsletter after the first of the year. If you have any recommended topics to be covered, submissions (photo or article), please let me know. It will be printed and mailed in the same way the last went out.
- Due to the new Earned Paid Leave, we will need to revise our Personnel Policy to ensure that the time is being administered appropriately and we are not carrying an excessive liability. This is a more urgent matter which will be addressed. Future amendments to the policy may be brought forward later in 2021.

AIRPORT

- We have received the \$30,000 in CARES Act funding.

CODE ENFORCEMENT & PLANNING

- We are continuing to review ordinances that may be considered for Town Meeting: dog nuisance update, building/property maintenance, needle exchange, etc.
- We are expecting a Site Plan application from Waste Management before Christmas. If that is the case, the Planning Board has tentatively scheduled the following meeting dates to consider the application: 1/11, 1/28, 2/11, 2/25.

ECONOMIC DEVELOPMENT

- I have spoken with Spectrum/Charter once again and they haven't provided a firm timeline for when surveys will be returned. We did discuss the potential interest in ConnectME grant funding, which will be reviewed for application in early 2021. More details are hopefully to come soon.

FIRE/EMA

- We are working on refining a cost recovery ordinance, but are struggling with a work-around to exempt residents and/or taxpayers. Given legal implications, this is being reviewed and should be ready for our next meeting.
- The discussions regarding our fire coverage agreement begs the question of reviewing the legal integrity of our previous contract. I'll be sending this out for review in an effort to

button up the Town's liability and ensure protections. If the agreement is to last more than one year, it should be approved through town meeting.

LIBRARIES

- Submissions for the library photo contest are due by the end of the month. The winning submission will be featured on the cover of the town report.

PUBLIC WORKS

- The Ward Hill drainage improvement project is underway and going well. We expect to complete the first phase of the project; the second phase further down will be addressed in the spring.
- We were provided with a Snow Storage Plan for New Balance, which helps to ensure that they aren't placing snow in areas that could negatively impact the river or stream. This plan has been approved by DEP. Additionally, they assure me that they will be keeping a close eye on their parking lot and the concern about snow in the sidewalks along Bridge Street.

Sun	Mon	Tues	Weds	Thurs	Fri	Sat
13	14	15	16 6PM Selectmen	17 Christmas Program Pickup	18	19
20	21	22	23	24 TOWN OFFICE CLOSED CHRISTMAS	25	26
27	28	29	30	31 Nomination Papers Due Town Office closing at noon	1 TOWN OFFICE CLOSED NEW YEAR'S	2
3	4	5	6 6PM Selectmen	7	8	9