



## **TOWN MANAGER'S REPORT AUGUST 19, 2020**

### **ADMINISTRATION**

- Absentee ballot requests are now available for the November 3 election. Actual ballots will likely not be available until late September or early October.
- I have submitted a request to the Secretary of State's Office for an additional voting machine for the November election; this is at no cost. Also, we have ordered a larger outside drop box to assist in the collection of absentee ballots. The box will be covered 80% by SOS, and is expected to be installed within two weeks.
- Florence Goodridge, holder of the Boston Post Cane, passed away at age 100.

### **AIRPORT**

- I have a meeting request in with DOT and FAA regarding the potential development of a recreational facility in non-aeronautical space at the airport.

### **ASSESSING**

- Tax bills were mailed on Tuesday, August 18, and will be due September 22.

### **CODE ENFORCEMENT**

- A revised solar project for River Road was approved at the last Planning Board meeting, contingent on approval from State agencies. Also, the Quimby Child Care Center proposal for 29 Waterville Road was approved, without restrictions.

### **ECONOMIC DEVELOPMENT**

- The electronic signboard for downtown is expected this Friday.
- The COVID-19 relief grant applications will be reviewed starting Thursday. The application window was left open a bit longer than expected due to the strong interest.

### **FINANCE/COLLECTIONS**

- On August 8, our \$2 million CD matured at the end of a 5-month period. The max rate was 0.40% in CD, so we returned the \$2,056,915.39 to our sweep account which is earning 0.50%.

## **FIRE/EMA**

- We have received another grant under the Keep Maine Healthy Initiative. The second grant totals \$24,920, bringing the grant total under this initiative to \$51,230. We have already received our first reimbursement of \$12,517.41.
- After the last meeting, I spoke with Fire officers who insist the need for a storage building to be build on the property at Upper Main Street. The ideal building is a three-bay garage. The sewer building is not an option at that location, as it would require an environmental assessment.
- Candidates for the full-time positions will sit for a written exam next Monday at 6:00 p.m. as a part of the first phase in the hiring process.

## **LIBRARIES**

- We are looking to complete the adjustments to the library layout, then reopen with modifications in early September. This will depend on glass installation, as well as completing the reconfiguration of shelving.

## **PARKS**

- I was approached by organizers of Mercer Old Home Days about the possibility of hosting a food truck festival in Norridgewock. The goal would be for a cooperative community effort that would attract a wide variety of food and vendor options while observing government requirements. The tentative date is September 26, with a rain date of October 3.

## **PUBLIC SAFETY**

- I asked our attorney to review the Dog Nuisance Ordinance. While there are a couple of changes she may suggest in the future, the Town is positioned to enforce its regulations. Any violation would require the Town bring a civil complaint in District Court; we are also required to be represented by an attorney in those proceedings.

## **SEWER**

- The Sewer Commissioners met to discuss prioritizing the use of excess grant funds, related to the upgrade: 1) roof; 2) Exterior siding/paint; 3) Storage building for equipment; 4) Interior painting; 5) Cleaning/televising lines; 6) Driveway overlay

Sun	Mon	Tues	Weds	Thurs	Fri	Sat
16	17	18	19 6PM Selectmen	20	21 2PM WM Pre Hearing Conf	22
23	24 F/T Fire Exam	25 4PM TIF Comm Mtg	26	27 10AM- Air PreCon Mtg 4PM Library Trustee Mtg	28	29
30	31	1	2 6PM Selectmen	3	4	5