



Town Manager's Report October 2, 2019

Administration

- I met with a representative of a records management firm regarding the scanning and indexing of documents at the Town Office. This will ease our storage burden as we move forward, while also making document searches more efficient. I am awaiting an initial estimate and will consider moving forward with requesting proposals for budgeting, if appropriate.

- I will be out of the office on Friday, 10/4, as a result of a Town-related subpoena.

► **The Town Office will be closed on Monday, October 14 in observance of Columbus Day/Indigenous Peoples' Day**

Airport

- Obstructions continue to be of concern at the airport. Don Carr, Roland, and I will be meeting with a prospective tree cutter who may be able to assist us at a reasonable price in order to solve the obstructions concern without sacrificing future projects. Depending on the results of this meeting, a serious discussion about hangar fees may be necessary.

Animal Control

- None.

Assessing

► **Donna's upcoming scheduled days are 10/10 and 10/24**

Cemeteries

- None.

Code Enforcement

- Waste Management hosted a meeting on September 19, which was sparsely attended. The session was very informational and provided easy access to field experts relating to various aspects of the proposed Phase 14 expansion.

Economic Development

- The second forum on community revitalization was well attended. Over 40 people attended the meeting which provided information, sought feedback, and helped to prioritize potential projects.

► **Revitalization Plan Committee Meeting is 10/7, 1:00 pm, Fire Station**

Finance/Collections

- As of yesterday, we had a collection rate of 82% (up from 79% two weeks ago) for real estate.

Fire/EMA

- We expect to hear about the SAFER Grant awards soon. The initial timeline was for an announcement before the end of September.

Libraries

- The Chewonki Owls program was well-attended last Saturday at the Grange. Approximately 75 people attended the educational nature program sponsored by the Library.

Parks

- New directional signage was installed on Monday for the boat launch at Oosoola Park.

Public Works

- Joe and I met with Jon Whitten of CES Engineers regarding road plans and possible projects for next year. We are working to verify existing road plans for updates. Depending on the annual budget process, we may enlist the firm to complete additional projects.
- I met with Maine DOT regarding Frederick Corner Road and Route 2 intersection. Safety has continued to be a concern at that location. The State noted that over the course of ten years, there have only been four accidents. Even still, the State has committed additional signage to the location, as well as enhanced striping in the spring. They also provided advice for improvements that the Town can make in advance of the intersection.
- Salt/sand is being put up this week; we are expected to be done Wednesday or Thursday. I have held the crew over for efficiencies and if all goes according to plan, the department will have Friday off.
- I've finally received an inventory of our street lights, which we will be reviewing and considering for potential grants/upgrades in the process of saving money and driving efficiencies. There is no urgent, immediate action planned on this—just getting something together to start.

Sewer

- The site inspection by DEP went well; we are awaiting their report, but no significant issues are expected.