



Town Manager's Report November 6, 2019

Administration

- We had 12% election turnout at yesterday's election.
 - It's time to start thinking about nominees for the Town Report dedication, as well as the Spirit of America Award recipient—if you have any suggestions, please forward them to me.
 - Looking ahead to budget season, I expect that we'll see the initial round of department proposals at the next meeting.
- **The Town Office will be closed on Monday, November 11 in observance of Veteran's Day**

Airport

- I have issued a Request for Qualifications for an airport consultant. This is a required process every five years and we are still able to select the current consultant. There are five members of the selection group, three pilots, one airport employee, and myself. Proposals are due by November 22 and a decision will be expected in December.

Animal Control

- Dog tags for 2020 are now available.
- **Rabies clinic: December 2, 12:00 noon to 2:00 p.m. at the airport.**

Assessing

- Donna and I are meeting with a representative from our tax mapping vendor, CAI Technologies. They are requiring that we upgrade our mapping to GIS over the course of the next year. If we decide to stay with them and upgrade the maps, there will be budget implications. Assessors are welcome to join us for the meeting on Thursday, 11/14 at 9:00 am.
- **Donna's upcoming scheduled days are 11/14 and a floater to cover for Thanksgiving**

Cemeteries

- Reminder of fall cleanup and decoration/debris removal.

Code Enforcement

- We are faced with several complaint-driven violations, which we are working to bring resolution to. Ultimately, some of these violations may require additional legal support.

- The attorney sent a letter to a Wilder Hill Road property owner to clean up the Town's right-of-way. The deadline for cleanup was November 1. The property owner did not clean up the property, but did push the obstructions outside of the right-of-way. While not ideal, this is compliant with State and local laws.
- We have had numerous complaints on illegal dumping on Main Street. Code Enforcement has inspected the property, video evidence has been submitted, and we have involved DEP for their advice. This will require further, substantial investigation in order to initiate any formal enforcement, if necessary.

Economic Development

- None.

Finance/Collections

- We have received our finalized audit report for 2018.

Fire/EMA

- We were not successful in our FEMA SAFER grant application to support the proposed expansion of the Fire Department to include two full-time firefighters. We are still awaiting an explanation and scorecard from FEMA.

Libraries

- None.

Parks

- Downtown Tree Lighting & Holiday Stroll is scheduled for Saturday, December 14. Businesses and organizations wishing to participate are encouraged to contact the Town Office.

Public Works

- I met with the new Regional Planner from Maine DOT. There were three significant concerns that we discussed: River Road, the intersection of Skowhegan and Waterville Roads, as well as the bridge lighting.
- The Depot Street obstruction of the right-of-way is largely unchanged; I have spoken with the owners and they understand the time sensitivity of the matter.

Sewer

- We incurred significant overtime costs this last weekend as a result of power outages. We worked closely with CMP to restore power to the pump stations, but there was still a relatively long wait period for power restoration. After the upgrade, we will have generator capabilities that will alleviate the need for us to manually pump stations.