



Town Manager's Report December 4, 2019

Administration

- The petition being circulated to request a Town Meeting article to remove the Upper Main Street speed table has submitted its first round of signatures. The Registrar has verified signatures totaling 104; 41 signatures are still required.
- Nomination papers are now available and are due back by 1/2/20.

Airport

- Another solar company is planned to visit the airport tomorrow to see the site and consider submitting a proposal for development.

Animal Control

- Dog tags for 2020 are now available.
- ▶ **Rabies clinic: December 2, 12:00 noon to 2:00 p.m. at the airport.**

Assessing

- ▶ **Donna's upcoming scheduled days are 12/10 and 12/11**

Cemeteries

- None.

Code Enforcement

- We are continuing to move with the enforcement against an illegal junkyard on Oak Hill Rd.
- Little progress has been made in enforcing land use violations and a right-of-way obstruction on Depot Street; we will continue to follow up.
- ▶ **Appeals Board Meeting is scheduled for December 9, 7:00 p.m.**
- ▶ **Planning Board Meeting is scheduled for December 12, 6:00 p.m.**

Economic Development

- I met with the Revitalization Plan consultant last week to discuss prioritization of the plan, as well as review initial recommendations. The final plan is a bit behind schedule, but should not impact the 2020 Town Meeting warrant.

Finance/Collections

- I asked the outside budget requests be submitted before close of business today and internal departments will have them submitted for your consideration on December 18.

Fire/EMA

- Members of the Department attended training in Madison on the new gas meter that was donated by Bob's Cash Fuel.

Libraries

- A social hour was held today at Sophie May Library to give people an opportunity see what resources are available.

► **The Library is hosting a decoration-making event this Saturday from 10-2**

Parks

- Downtown Tree Lighting & Holiday Stroll is scheduled for Saturday, December 14. Businesses and organizations wishing to participate are encouraged to contact the Town Office or Kerri Everett.
- We received word from DOT today that the historic panels have gone to production. They are targeting a spring installation and hope that they will be able to procure Dodlin granite in order to complete the projects.

Public Works

- We have received several concerns about sidewalk maintenance, which we are working to address. In addition, there has been a concern about a section of sidewalk from Mercer Road to the school entrance that is not having snow removed. I have contacted the school and asked them to clarify the duties of their contractor to ensure this is taken care of in the future.

Sewer

- We have our monthly construction meeting tomorrow where we should receive an update on progress and Penta's timeline for a brief shutdown.

Recreation

- The Rec Committee met last week to have budget discussions, but also to receive program updates. In the process of reviewing programs, they determined it necessary to meet to discuss programming fees. They will meet after the new year to have these discussions prior to making a recommendation back to the Board.