



APPROVED  
12/18/2019

**BOARD OF SELECTMEN  
MEETING MINUTES  
DECEMBER 4, 2019  
6:00 PM**

Attendance: Chairman Ronald Frederick, Vice Chairman James Lyman, Selectmen Matthew Everett, Sara "Sallie" Wilder, and Joshua Chartrand, Town Manager Richard LaBelle, and Office Clerk Sharon Dodge. Also present for all or parts of the meeting were Steve Dean, Donna Fortin, Ryan Jones, Lindsey Lynch, and Joseph "Skip" Viles.

**1. Call to Order**

The meeting was called to order at 6:00 PM by Chairman Frederick.

**2. Pledge to the Flag**

**3. Review/Approve Minutes of November 20, 2019**

Vice Chairman Lyman made a MOTION to approve the minutes of November 20, 2019. Seconded by Selectman Chartrand. MOTION PASSED.

**4. Discussion Regarding Town Investments with Steve Dean**

Financial Advisor Steve Dean, of Madison, spoke regarding possible investments the Town may be interested in.

**5. Selectmen's Reports**

Selectman Wilder stated that she received a complaint from a resident who saw another loading up 8-10 buckets of sand from the resident sand at the Town Office. Selectman Wilder inquired about the enforcement of the two-bucket limit. The Town Manager stated that the system is typically enforced through an honor system and that it is difficult to regulate. Residents should be respectful of one another, as when the supply runs low, resident sand may become unavailable.

**6. Town Manager's Report**

See Attached.

**7. Discussion/Action on December 4, 2019 General Warrant #23**

Selectman Chartrand made a MOTION to approve and sign General Warrant #23 in the amount of \$22,640.29. Seconded by Selectman Wilder. MOTION PASSED.

**8. Public Comment (Limited to 2 minutes)**

No Comment.

**9. Discussion/Action on Depot Street Traffic Safety**

Vice Chairman Lyman made a MOTION to authorize the Road Commissioner to install *No Thru Traffic* signs on Depot Street. Seconded by Selectman Everett. MOTION PASSED

**10. Discussion/Action on Code Enforcement Action on Junkyard Violation/Breach of Consent Agreement for Property Located at 31 Oak Hill Rd.**

Vice Chairman Lyman made a MOTION to table this item. Seconded by Selectman Everett. MOTION PASSED.

**11. Discussion/Action on 2020 Budget**

Recreation Committee Chair Lindsey Lynch and Vice Chair Ryan Jones spoke regarding the committee's proposed operating budget, as well as an increased request in the capital reserves. Projects including field drainage, as well as the construction of a structure to cover the batting cages and provide equipment are becoming more immediate needs. The Board suggests that the field drainage has lasted a long time, but that in order to ensure the project is done correctly into the future, it may need to be engineered. The Town Manager will contact CES to get a cost estimate for engineering and construction of field drainage. This item will be re-presented to the Board at the next regular meeting.

The Town Manager discussed other departmental budget requests and took questions from the Board regarding proposals. The budget timeline will ideally allow a comprehensive budget proposal to be put in front of the Board for a vote at the next regular meeting. That will allow the Budget Committee ample time to review the proposals and, if necessary, for the Board of Selectmen to consider feedback from the Budget Committee.

**12. Other Business**

Vice Chairman Lyman made a MOTION to add donations to the agenda. Seconded by Selectman Everett. MOTION PASSED.

Selectman Chartrand made a MOTION to accept the donation of a gas meter from Bob's Cash Fuel to the Town, and to sign a letter of thanks. Seconded by Selectman Everett. MOTION PASSED.

Vice Chairman Lyman made a MOTION to accept donations from Lynch Landscaping, New Balance, and Aborn Custom Automotive in the total amount of \$380.00 to benefit the Downtown Stroll and Tree Lighting. Seconded by Selectman Chartrand. MOTION PASSED.

Vice Chairman Lyman made a MOTION to accept the donation of a Christmas Tree for placement downtown and sign a letter of thanks to the Jones family recognizing their donation. Seconded by Selectman Everett. MOTION PASSED.

Vice Chairman Lyman made a MOTION to add Tax Abatements to the agenda. Seconded by Selectman Everett. MOTION PASSED.

Selectman Everett made a MOTION to abate taxes committed to Peter Garniner on Real Estate Account 2362, Map 2, Lot 7-3-ON-2, in the total amount of \$148.22. Seconded by Selectman Chartrand. MOTION PASSED

*Note: The building was torn down and the Town has no method of collecting these taxes via the lien process.*

### **13. Adjournment**

Vice Chairman Lyman made a MOTION to adjourn at 7:39 PM. Seconded by Selectman Chartrand. MOTION PASSED.