



TOWN MANAGER'S REPORT DECEMBER 2, 2020

ADMINISTRATION

- Nomination papers are available and are due back by close of business on December 31.
- We are undergoing another software transition so that our systems are updated and cloud-based. This is a forced move by the vendor, but one that will also favor the Town, in terms of remote access and the need for less technology on-site.
- Please begin to consider nominees for the Town Report dedication, as well as the Spirit of America Award.
- We will be putting out another edition of The Bridge newsletter after the first of the year. If you have any recommended topics to be covered, submissions (photo or article), please let me know. It will be printed and mailed in the same way the last went out.

AIRPORT

- I finalized the grant request for the CARES Act reimbursement and it has been accepted and approved. The grant payment should be received within 30 days.

CODE ENFORCEMENT & PLANNING

- I finalized the grant request for the CARES Act reimbursement and it has been accepted and approved. The grant payment should be received within 30 days.

ECONOMIC DEVELOPMENT

- The new website remains under development. Final content submissions were made yesterday. I have a training next week and then a target 'go live' date of December 15.
- I have remained in contact with Spectrum/Charter regarding our survey requests for River Road and Beech Hill. There is still no timeline available, in terms of when we would expect home density numbers and forecasted construction costs.

FINANCE & COLLECTIONS

- Budgeting is underway, but we are still waiting for department submissions. We've also had some adjustments to make, so that has caused minor delays. In an effort to avoid last year's social services misunderstanding, I will be recommending that each non-profit be considered on an individual basis. I will also be requesting that any organizations that submit a request provide us with a financial overview of their organization and/or how they intend to expend requested funds.

FIRE/EMA

- After submitting our FEMA grant request, a total of \$19,786.82 has been deemed valid and due for reimbursement. This reimbursement includes the turnout gear dryer and electrical install (\$11,152.95). I also took a call today to discuss future accounting of qualified expenses so that submissions are more precisely submitted moving forward.

LIBRARIES

- The library will be offering children's winter crafts that were put together by the Trustees. They will be available beginning Saturday.

PUBLIC WORKS

- The new backhoe has finally been delivered to the Maine dealer. Attachments are being worked on and we expect delivery soon.
- The Ward Hill drainage improvement project was delayed due to snow and the recent heavy rains. This is expected to begin this week, if everything goes well.
- Red Barn Road trees were taken down on the 22nd and were cleaned up the following day. We are looking ahead to stump removal, depending on price and contractor availability.

Sun	Mon	Tues	Weds	Thurs	Fri	Sat
29	30	1	2 6PM Selectmen	3	4	5
6	7	8	9	10 6PM Planning Board Mtg	11	12
13	14	15 4PM TIF Mtg	16 6PM Selectmen	17	18	19