

Approved March 21, 2018



**BOARD OF SELECTMEN
MEETING MINUTES
MARCH 14, 2018
6:00 PM**

Attendance: Ronald Frederick, James Lyman, Matthew Everett, Sallie Wilder and Joshua Chartrand. Town Manager Richard LaBelle and Office Clerk Sharon Dodge.

1. Call to Order

The meeting was called to order by Town Clerk Sharon Dodge at 6:06 PM.

2. Pledge to the Flag

3. Vote to Elect Chairman and Vice Chairman

Town Clerk Sharon Dodge entertained nominations for Chairman. Selectman Lyman nominated Ron Frederick. Selectman Lyman moved that nominations cease. Seconded by Selectman Chartrand. Motion Passed.

Selectman Frederick was elected Chairman by a vote of 3-0-1, Selectman Frederick abstained.

Chairman Frederick entertained nominations for Vice Chairman. Selectman Wilder nominated Jim Lyman. Selectman Wilder moved that nominations cease. Seconded by Selectman Chartrand. Motion Passed.

Selectman Lyman was elected Vice Chairman by a vote of 3-0-1, Selectman Lyman abstained.

4. Review/Approve Minutes of February 21, 2018

Selectman Lyman made a motion to approve the minutes of February 21, 2018. Seconded by Selectman Chartrand. Motion Passed 4-0-1, Selectman Wilder abstained.

5. Selectmen's Reports

Vice Chairman Lyman asked for an update on striping proposals for Ward Hill Road. The Town Manager is in the process of finalizing quotes with potential vendors. The current approximate cost is \$5-6,000.

Selectman Chartrand asked about Ward Hill construction plans and timeline. The Town Manager stated that designs are being drafted, but that we require samples in order to finalize those plans. It is suggested that roadwork be focused on a deep reclaim and pave, as opposed to large amounts of full-depth reconstruction.

Selectman Wilder said she had a complaint about the availability of sand for residents.

Chairman Frederick said he received complaints about vehicles obstructing sidewalks on Main Street. He suggests that the Downtown Parking Ordinance be reviewed for adjustments, with the possibility of putting to voters in November.

6. Town Manager's Report

See Attached.

7. Discussion/Action to Approve March 7, 2018 General Warrant #5

Vice Chairman Lyman made a motion to approve General Warrant #5 in the amount of \$24,625.95. Seconded by Selectman Chartrand. Motion Passed.

8. Other Business/ Public Comment (Limited to 2 minutes)

Selectman Everett made a motion to add signing a certificate of recognition for Randy Murray to the agenda. Seconded by Selectman Wilder. Motion Passed.

Selectman Everett made a motion to sign a certificate recognizing Randy Murray. Randy is retiring from the fire department after 29 years of service. Seconded by Selectman Wilder. Motion Passed.

9. Discussion/Action on Selectmen's Policy & Procedures

- a. Contact Information
- b. Communication formats
- c. Right to Know Law

10. Discussion/Action on Financial Policies

- a. Payroll Warrant Policy

Vice Chairman Lyman made a motion to sign the payroll warrant policy and approve Chairman Frederick and Selectman Wilder as authorized signers of the warrants. Seconded by Selectman Chartrand. Motion Passed.

b. Tax Payment Policy

Selectman Everett made a motion to sign the tax payment policy.
Seconded by Selectman Chartrand. Motion Passed.

c. Sewer Payment Policy

Selectman Everett made a motion to sign the sewer payment policy.
Seconded by Selectman Chartrand. Motion Passed.

11. Executive Session to Discuss Union Negotiations pursuant to 1 M.R.S.A. §405(6)(D)

Selectman Chartrand made a motion to table action on union negotiations, at the request of union representatives. Seconded by Selectman Everett. Motion passed.

12. Adjournment

Selectman Wilder made a motion to adjourn at 6:37 PM. Seconded by Selectman Everett.
Motion Passed.