



**Board of Selectmen  
Meeting Minutes  
January 15, 2020  
6:00 PM  
Conference Room, Norridgewock Town Office**

APPROVED  
02/05/2020

**MEMBERS PRESENT**

Ronald Frederick, Chair  
James Lyman, Vice Chair  
Joshua Chartrand  
Matthew Everett  
Sara "Sallie" Wilder

**STAFF PRESENT**

Richard LaBelle, Town Manager  
Sharon Dodge, Office Clerk  
Peter Lyman, Bookkeeper  
Todd Pineo, Fire Captain

Also present for all or parts of the meeting were Jon Edgerton and Becky Ketchum.

**1. Call to Order**

The meeting was called to order at 6:00 PM by Chairman Frederick.

**2. Pledge to the Flag**

**3. Overview Presentation of Community Revitalization Plan**

Jonathan Edgerton, PE from Wright-Pierce presented the attached handout and provided a brief overview of the progress being made with the development of the Community Revitalization Plan. He answered questions about the plan and explained the process/timeline moving forward.

**4. Review/Approve Minutes of December 18, 2019**

Vice Chairman Lyman made a MOTION to approve the minutes of December 18, 2019. Seconded by Selectman Wilder. MOTION PASSED.

**5. Selectmen's Reports**

None.

**6. Town Manager's Report**

See Attached.

**7. Discussion/Action on January 1, 2020 General Warrant #2019-25**

Selectman Wilder made a MOTION to approve and sign General Warrant #2019-25 in the amount of \$399.00. Seconded by Selectman Chartrand. MOTION PASSED.

**8. Discussion/Action on January 15, 2020 General Warrant #2019-26**

Selectman Chartrand made a MOTION to approve and sign General Warrant #2019-26 in the amount of \$55,345.51. Seconded by Selectman Wilder. MOTION PASSED

**9. Discussion/Action on January 15, 2020 General Warrant #2020-2**

Selectman Chartrand made a MOTION to approve and sign General Warrant #2020-2 in the amount of \$190,961.47. Seconded by Selectman Everett. MOTION PASSED, 5-1 (Frederick, Chartrand, Everett, Wilder in favor; Lyman opposed).

**10. Discussion/Action on January 15, 2020 Airport Warrant #1**

Selectman Everett made a MOTION to approve and sign Airport Warrant #1 in the amount of \$3,945.76. Seconded by Selectman Wilder. MOTION PASSED.

**11. Discussion/Action on January 15, 2020 Sewer Commitment**

Selectman Chartrand made a MOTION to approve and sign the January 15, 2020 Sewer Commitment in the amount of \$19,446.82. Seconded by Selectman Everett. MOTION PASSED.

**12. Public Comment (Limited to 2 minutes)**

Fire Captain Todd Pineo stated that six small warranty items related to the new fire truck were repaired earlier in the day. There is one remaining item that needs to be resolved, but Captain Pineo assures the Board that it is a simple remedy.

**13. Discussion/Action on Bid Specifications for 1989 FMC Pumper Truck**

Vice Chairman Lyman made a MOTION to authorize the issuance of Bid Specifications in order to dispose of the Town's 1989 FMC Pumper Truck. Seconded by Selectman Everett. MOTION PASSED.

**14. Discussion/Action on Ordinance Certification**

Vice Chairman Lyman made a MOTION to certify the text of the *Town of Norridgewock Food Sovereignty Ordinance*. Seconded by Selectman Chartrand. MOTION PASSED.

**15. Discussion/Action on 2019 Town Report Cover**

Selectman Everett made a MOTION to select the cover photo submitted by the Maine Antique Tractor Club to be placed on the cover of the 2019 Annual Report. Seconded by Vice Chairman Lyman. MOTION PASSED.

## 16. Discussion/Action on 2020 Budget

The Town Manager presented a proposal from Central Maine Power regarding the conversion of street lights to LED. The estimated annual savings totals approximately \$4,000. In order for this conversion to come at no cost to the Town, the Town must agree to sign a 15-year contract with CMP for the lighting fixture lease. A multi-year contract must be approved by Town Meeting.

Vice Chairman Lyman made a MOTION to warrant an article seeking Town Meeting approval for the multi-year contract between Central Maine Power Company and the Town of Norridgewock, associated with LED streetlight upgrades. Seconded by Selectman Chartrand. MOTION PASSED.

The Town Manager/Town Clerk notified the Board that he has certified a petition filed, *To see if the Town will vote to require the removal of the speed table on Upper Main Street and to prohibit the installation of future speed tables unless otherwise approved by the Legislative Body.* The article must appear in the warrant, but it is up to the Board of Selectmen whether it will be considered at open town meeting or by referendum.

Selectman Wilder made a MOTION to acknowledge the petition on the speed table and warrant an article to be considered by referendum vote. Seconded by Selectman Chartrand. MOTION PASSED.

The Board of Selectmen were presented with the recommendations of the Budget Committee. Adjustments to the language and figures used in warrant articles is considered.

Selectman Everett made a MOTION to warrant the article for Administration at \$354,725, while preserving the Board of Selectmen's original recommendation of \$346,725. Seconded by Selectman Chartrand. MOTION PASSED.

Vice Chairman Lyman made a MOTION to warrant the article for Social Services at \$5,950, while preserving the Board of Selectmen's original recommendation of \$5,450. Seconded by Selectman Everett. MOTION PASSED.

Selectman Chartrand made a MOTION to recommend approval of the hiring of the two full-time firefighter positions, as will be considered by referendum vote at town meeting. Seconded by Vice Chairman Lyman. MOTION PASSED, 3-2 (Frederick, Lyman, Everett in favor; Chartrand, Wilder opposed).

Selectman Everett made a MOTION to warrant an article for the appropriation of up to \$150,000.00 from Undesignated Fund for the purchase of a backhoe loader. Seconded by Selectman Chartrand. MOTION PASSED, 4-1 (Frederick, Chartrand, Everett, Wilder in favor; Lyman opposed).

## 17. Other Business

Vice Chairman Lyman made a MOTION to add *Contingency Adjustments* to the agenda. Seconded by Selectman Everett. MOTION PASSED.

Selectman Chartrand made a MOTION to approve the transfer of \$63.42 in the Fire Department overdraft to Contingency. Seconded by Selectman Everett. MOTION PASSED.

Selectman Everett made a MOTION to approve the transfer of \$1,375.24 in the Library Department overdraft to Contingency. Seconded by Selectman Everett. MOTION PASSED, 3-2 (Frederick, Chartrand, Everett in favor; Lyman, Wilder opposed).

Selectman Chartrand made a MOTION to add *Board of Selectman Annual Report* to the agenda. Seconded by Selectman Everett. MOTION PASSED.

Selectman Everett made a MOTION to approve the Board of Selectman & Town Manager's Annual Report. Seconded by Selectman Chartrand. MOTION PASSED.

Selectman Chartrand made a MOTION to add *Humane Society Contract* to the agenda. Seconded by Vice Chairman Lyman. MOTION PASSED.

Selectman Chartrand made a MOTION to authorize the Town Manager to sign the Animal Housing Contract for 2020 between the Town of Norridgewock and Somerset Humane Society, in the annual amount of \$5,286.19. Seconded by Selectman Everett. MOTION PASSED.

Selectman Chartrand made a MOTION to add *Signing of 2020 Annual Town Meeting Warrant* to the agenda. Seconded by Selectman Everett. MOTION PASSED

Selectman Wilder made a MOTION to sign the 2020 Annual Town Meeting Warrant, pending review by legal counsel. Seconded by Selectman Everett. MOTION PASSED

Selectman Everett made a MOTION to add *Signing of Municipal Officers' Notice of Public Hearing on Secret Ballot Referendum Issues* to the agenda. Seconded by Selectman Chartrand. MOTION PASSED

Selectman Chartrand made a MOTION to sign *Municipal Officers' Notice of Public Hearing on Secret Ballot Referendum Issues* noticing hearings scheduled for February 5 and 19, 2020, at 6:00 p.m. Seconded by Selectman Everett/ MOTION PASSED.

Fire Captain Todd Pineo spoke briefly about the need to have a new body fabricated for Fire Unit 24. There is a meeting with a potential vendor this Friday.

## 18. Adjournment

Vice Chairman Lyman made a MOTION to adjourn at 7:55 PM. Seconded by Selectman Chartrand. MOTION PASSED.