



**Board of Selectmen
Meeting Minutes
March 18, 2020
6:00 PM
Conference Room, Norridgewock Town Office**

APPROVED
04/15/2020

MEMBERS PRESENT

Ronald Frederick, Chair
James Lyman, Vice Chair
Matthew Everett
Lindsey Lynch
Sara "Sallie" Wilder

STAFF PRESENT

Richard LaBelle, Town Manager
Sharon Dodge, Clerk
Peter Lyman, Bookkeeper

1. Call to Order

The meeting was called to order at 6:00 PM by Chairman Frederick.

2. Pledge to the Flag

3. Review/Approve Minutes of March 4, 2020

Vice Chairman Lyman made a MOTION to approve the minutes of March 4, 2020. Seconded by Selectman Wilder. MOTION PASSED.

4. Selectmen's Reports

No Reports.

5. Town Manager's Report

See Attached.

6. Discussion/Action on March 18, 2020 General Warrant #6

Selectman Everett made a MOTION to approve and sign General Warrant #6 in the amount of \$190,945.74. Seconded by Selectman Lynch. MOTION PASSED, 4 to 1 (Frederick, Everett, Lynch, Wilder in favor; Lyman opposed).

7. Discussion/Action on March 18, 2020 Airport Warrant #3

Vice Chairman Lyman made a MOTION to approve Airport Warrant #3 in the amount of \$6,115.84. Seconded by Selectman Wilder. MOTION PASSED.

8. Discussion/Action on March 18, 2020 Sewer Commitment (\$23,620.40)

Selectman Everett made a MOTION to approve and sign the March 18, 2020 Sewer Commitment in the amount of \$23,620.40. Seconded by Selectman Wilder. MOTION PASSED.

9. Public Comment (Limited to 2 minutes)

Madison Road resident Kerri Everett asked about having a plan as a community and for businesses in town who may lose income while the State is in a state of emergency. She also inquired about having a plan as a community for families with children and elderly who are unable to get food, if the crisis continues.

10. Discussion/Action on Disposal of Town Property (1989 FMC Pumper Truck)

Vice Chairman Lyman made a MOTION to accept the bid of \$2,700 from James C. Moores for the 1989 FMC Pumper Truck, with the money to be received into the Fire Equipment Reserve Account. MOTION FAILED for lack of a second.

Selectman Lynch made a MOTION to accept the bid of \$2,700.00 from James C. Moores for the 1989 FMC Pumper Truck with the money to be received into the General Fund. Seconded by Selectman Everett. MOTION PASSED, 4-1 (Frederick, Everett, Lynch, Wilder in favor; Lyman opposed).

11. Discussion/Action on Appointments

Selectman Lynch made a MOTION to appoint Dylan Wentworth to the Budget Committee through March 1, 2021. Seconded by Selectman Everett. MOTION PASSED.

12. Discussion/Action on Abatement/Supplemental Action

Selectman Everett made a MOTION to sign the Abatement on Real Estate Account 1703 (Pamela Leonard) in the amount of \$128.25 for 2018. Seconded by Selectman Wilder. MOTION PASSED.

Selectman Lynch made a MOTION to sign the Supplemental Assessment for Real Estate Account 1703 (Sharon Forsman) in the amount of \$128.25 for 2018. Seconded by Selectman Everett. MOTION PASSED.

13. Other Business

There was discussion regarding procedures and policies related to municipal operation during the course of the current state of emergency. At present, it is decided that the Town will remain fully staffed as long as time is used productively. Additionally, the Town Office will begin to offer a modified level of service to bridge gaps in customer service not resolved by recent emergency legislation (i.e. private sale motor vehicle transfers, etc.).

There was discussion about the emergency legislation and how the Town will best function. There was discussion regarding the potential need for telephonic capabilities/remote meetings, and it was decided that the Town Manager would explore various options with consideration given to the conditions.

Selectman Wilder inquired about the legal distance for an ATV to travel on a public way. Vice Chairman Lyman stated that he would contact a Game Warden to get a definitive answer.

14. Executive Session pursuant to 1 M.R.S.A. §405(6)(A) to Discuss Town Manager Performance

Vice Chairman Lyman made a MOTION to go into Executive Session pursuant to 1 M.R.S.A. §405(6)(A) to Discuss Town Manager Performance at 7:21 PM. Seconded by Selectman Everett. MOTION PASSED.

Vice Chairman Lyman made a MOTION to come out of Executive Session at 7:45 PM. Seconded by Selectman Everett. MOTION PASSED.

15. Adjournment

Vice Chairman Lyman made a MOTION to adjourn at 7:45 PM. Seconded by Selectman Lynch. MOTION PASSED.