



**Board of Selectmen  
Meeting Minutes  
April 15, 2020  
6:00 PM  
Online Meeting, pursuant to 1 M.R.S.A. §403-A**

APPROVED  
05/06/2020

**MEMBERS PRESENT**

Ronald Frederick, Chair  
James Lyman, Vice Chair  
Matthew Everett  
Lindsey Lynch  
Sara "Sallie" Wilder

**STAFF PRESENT**

Richard LaBelle, Town Manager

Also present for all or parts of the meeting was Kerri Everett.

**1. Call to Order**

The meeting was called to order at 6:00 PM by Chairman Frederick.

**2. Review/Approve Minutes of March 4, 2020**

Selectman Lynch made a MOTION to approve the minutes of March 18, 2020. Seconded by Vice Chairman Lyman. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

**3. Selectmen's Reports**

Selectman Wilder inquired about the process for shutting down a road. In the recent storm, Wilder Hill Road was blocked to through traffic as a result of downed trees. She would like to see signage put up to notify drivers if such a road blockage takes place in the future.

**4. Town Manager's Report**

See Attached.

**5. Discussion/Action on April 15, 2020 General Warrant #8**

Selectman Lynch made a MOTION to approve and sign General Warrant #8 in the amount of \$422,159.70. Seconded by Selectman Everett. MOTION PASSED, 4-1 (Frederick, Everett, Lynch, Wilder in favor; Lyman opposed).

**6. Discussion/Action on April 15, 2020 Airport Warrant #4**

Selectman Wilder made a MOTION to approve Airport Warrant #4 in the amount of \$12,022.73. Seconded by Vice Chairman Lyman. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

**7. Discussion/Action on April 15, 2020 Sewer Commitment**

Vice Chairman Lyman made a MOTION to approve and sign the April 15, 2020 Sewer Commitment in the amount of \$18,218.42. Seconded by Selectman Everett. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

**8. Public Comment**

None.

**9. Discussion/Action on Betterment Road Bid Award**

Selectman Lynch made a MOTION to award the Betterment Road Paving Project Contract to B & B Paving in the amount of \$219,888.70, to exclude striping. MOTION PASSED, 4-1 (Frederick, Lyman, Lynch, Wilder in favor; Everett opposed).

**10. Discussion/Action on Appointments**

Selectman Wilder made a MOTION to appoint Richard LaBelle as Road Commissioner, Town Clerk, Airport Administrator, Sewer Administrator, Tax Collector, Finance Director, Welfare Administrator, E-911 Addressing Officer, Emergency Management Director, Cemetery Superintendent, Freedom of Access Officer, KVCOG General Assembly Representative, KRDA/FirstPark General Assembly Representative, through April 2021. Seconded by Selectman Everett. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

Vice Chairman Lyman made a MOTION to appoint Donald Carr, Glen Davis, Mark Hodges, Charles LaVerdiere, Dana Ledger, Kenneth Morgan, Travis Pond, Howard Soule, and Gilbert Taylor to the Airport Advisory Committee for a one-year term. Seconded by Selectman Wilder. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

Vice Chairman Lyman made a MOTION to appoint Rebecca Ketchum, Reta Theborge, and Sallie Wilder to the Cemetery Committee for a one-year term. Seconded by Selectman Everett. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

Vice Chairman Lyman made a MOTION to appoint Sharon Bustard, Sherri Lewis, and Valarie Trial to the Parks Committee for a one-year term. Seconded by Selectman Everett. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

Selectman Lynch made a MOTION to appoint Todd Pineo as Norridgewock Water District Trustee for a three-year term. Seconded by Vice Chairman Lyman. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

Vice Chairman Lyman made a MOTION to appoint Ryan Jones and Lindsey Lynch to the Recreation Committee for three-year terms. Seconded by Selectman Everett. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

Vice Chairman Lyman made a MOTION to appoint Joe Nickerson, David “Mike” Obert, Joseph “Skip” Viles, and Gary Violette to the Road Planning Committee for a one-year term. Seconded by Selectman Everett. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

Vice Chairman Lyman made a MOTION to appoint Lindsey Lynch as Kennebec Valley Council of Governments General Assembly Alternate Representative for a one-year term. Seconded by Selectman Everett. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

Selectman Everett made a MOTION to appoint James Lyman as Kennebec Regional Development Authority/FirstPark General Assembly Alternate Representative for a one-year term. Seconded by Selectman Lynch. MOTION PASSED 4-0-1 (Frederick, Everett, Lynch, Wilder in favor; none opposed; Lyman abstained).

**11. Discussion/Action on Appointment of Election Clerks**

Selectman Wilder made a MOTION to confirm the appointments of election clerks, effective immediately, to expire April 30, 2022. Appointed election clerks are Kimberly Audet, Helen Balgooyen, Paula Beach, Susan Campbell, Charlotte Curtis, Sharon Dodge, Kerri Everett, Gloria Frederick, Brandi Ireland, Ruth Keister, Rebecca Ketchum, Kay Laney, Catherin Lonnquist, Heidi Lyman, Peter Lyman, Melissa Mann, Brenda Morgan, David Pakulski, Brent Sites, Amanda Taylor, Reta Thebarger, Sara Wilder, and Kelly-Ann Withee. Seconded by Vice Chairman Lyman. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

**12. Discussion/Action on ATV Access Authorization**

Selectman Wilder made a MOTION to approve the list of local roads authorized for ATV access, beginning no earlier than May 15, 2020, and ending November 1, 2020. Seconded by Vice Chairman Lyman. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

Vice Chairman Lyman inquired about the inclusion of Tarbell Hill Road. He notes that the road has been posted in the past to exclude ATV access on that road. The Town Manager will speak with a representative of the Sportsmen’s Association to determine future inclusion on the authorization list.

**13. Discussion/Action on Quitclaim Deed Signing**

Selectman Lynch made a MOTION to sign a quitclaim deed releasing the Town’s tax-acquired interest in property located on Brown Drive Extension to Jason P. Campbell. The property is identified on Town Tax Maps as Map 002, Lot 007-005. Seconded by Vice Chairman Lyman. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

Vice Chairman Lyman made a MOTION to sign a quitclaim deed releasing the Town's tax-acquired interest in property located at 130 Oak Hill Road to Rose Guyette and Toni Porter. The property is identified on Town Tax Maps as Map 021, Lot 031. Seconded by Selectman Wilder. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

**14. Discussion/Action on Summer Road Paving**

Vice Chairman Lyman made a MOTION to plan overlay projects for 2020 on Frederick Corner Road from Route 2 to approximately Box 252 and all of Childs Road. B & B Paving's proposal has been accepted at a rate of \$82.25 per ton, including sweeping, butt joints, tack coat, and flaggers. Seconded by Selectman Everett. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).

**15. Other Business**

None.

**16. Adjournment**

Selectman Wilder made a MOTION to adjourn at 6:49 PM. Seconded by Vice Chairman Lyman. MOTION PASSED, 5-0 (Frederick, Lyman, Everett, Lynch, Wilder in favor; none opposed).