



NORRIDGEWOCK RECREATION DEPARTMENT COMPLIMENT & CONCERN FORM

Submitter's Information

Name	
Address	
Phone	Email
Role (e.g., coach, parent, spectator, referee, etc.)	
Sport	Team

Person(s) Involved

Name 1	Role
Name 2	Role
Name 3	Role

Incident Information

Date	Time
Location	
Nature of Complaint or Compliment (use additional paper, if necessary)	

Complaints are accepted and reviewed. They must be directed in writing for investigation and follow-up. The complaint(s) must be signed by the person submitting this form.

Complaint Submitter's Certification

I understand that by submitting this complaint, the Town Administration will review the submission, review the facts, interview witnesses and employees, and take the appropriate action. As the submitter, I certify that the above-stated facts are true to the best of my knowledge and belief. The ultimate disposition of the complaint may be protected under the Maine Freedom of Access Act (FOAA) and/or employee privacy laws.

Signature

Date

Please submit completed forms to:

 Town Manager
 Town of Norridgewock
 16 Perkins St., Norridgewock, ME 04957