



**Norridgewock Sewer Commission
Meeting Minutes
October 16, 2025
4:30 PM
Conference Room, Norridgewock Town Office**

MEMBERS PRESENT

Robbie Bickford, Chair
Cody St. Amand, Vice Chair
John Ames

STAFF PRESENT

Richard LaBelle, Town Manager
Dan Lyman, Plant Operator
Tim Lyman, Assistant Plant Operator

MEMBERS ABSENT

Mike Obert
Tasha Raymond

There were no members of the public present for the meeting.

1. Call to Order

Mr. Bickford called the meeting to order at 4:30 PM.

2. Review/Approve Minutes of June 17, 2025

Mr. Obert made a MOTION to approve the minutes of March 31, 2025. Seconded by Mr. Bickford. MOTION PASSED.

3. Staffing Update, Introductions

Mr. LaBelle introduced the new Plant Operator, Dan Lyman, who began at the plant on September 29. Commissioners provided a background on their involvement and the community, as well.

4. Discussion/Action on Financials

The Commission reviewed the financials, which were presented as a budget spreadsheet-style format. The new layout will help facilitate expense tracking and future rate setting.

Mr. Bickford noted that the Commission should be involved in the budgeting process and asked that staff consider developing an initial budget for both operations and capital projects. He also asks that a draft rate schedule be produced to provide perspective, even if rates are not adjusted.

The next meeting will largely focus on financials and will be scheduled for within 3-4 weeks.

5. Discussion/Action on Sewer Use Ordinance

The Commission reviewed the proposed amendments drafted by staff based on feedback at the last meeting.

Mr. Bickford made a MOTION to recommend review and approval of the proposed Sewer Use Ordinance. Seconded by Mr. St. Amand. MOTION PASSED.

6. **Public Comment**

None.

7. **Other Business**

None.

8. **Adjournment**

Mr. Bickford made a MOTION to adjourn at 4:48 PM. Seconded by Mr. St. Amand. MOTION PASSED.