



**Norridgewock Board of Tax Assessors  
Meeting Minutes  
August 7, 2025  
8:30 AM  
Conference Room, Norridgewock Town Office**

MEMBERS PRESENT

James Lyman, Chair  
Charles Farrand, Vice Chair  
Charlotte Curtis, Secretary

STAFF PRESENT

Richard LaBelle, Town Manager  
Donna Moore Hays, Assessing Agent

There were no other members of the public present for the meeting.

**1. Call to Order**

The meeting was called to order by Mr. LaBelle at 8:30 AM.

**2. Election of Officers**

Mr. LaBelle called for nominations for Chair. Mr. Farrand named James Lyman; Ms. Curtis seconded. Nominations ceased. Mr. Lyman is ELECTED CHAIR, 2-0-1 (Curtis, Farrand in favor; none opposed; Lyman abstained).

Mr. Lyman called for nominations for Vice Chair. Ms. Curtis named Charles Farrand; Mr. Lyman seconded. Nominations ceased. Mr. Farrand is ELECTED VICE CHAIR, 3-0.

Mr. Lyman called for nominations for Secretary. Mr. Farrand named Charlotte Curtis; Mr. Lyman seconded. Nominations ceased. Ms. Curtis is ELECTED SECRETARY, 3-0.

**3. Discussion/Action on October 24, 2024 Minutes**

Mr. Farrand made a MOTION to approve the October 24, 2024 meeting minutes. Seconded by Ms. Curtis. MOTION PASSED.

**4. Discussion/Action on 2025 Tax Commitment**

Mr. Farrand made a MOTION to set the mil rate for 2025 at 0.00845, utilizing \$550,000 in surplus to reduce the commitment. Seconded by Mr. Farrand. MOTION PASSED.

**5. Discussion/Action on Supplemental Action for Shane Williamson, tree growth penalty in an amount of \$1,103.00 tax (RE 260; 164 Childs Rd.)**

Ms. Curtis made a MOTION to authorize a supplemental action for Shane Williamson in the amount of \$1,103.00 tax. Seconded by Mr. Farrand. MOTION PASSED.

**6. Discussion/Action on Supplemental Action for Jeffrey Perkins & Angel Perkins, tree growth penalty in an amount of \$84.91 tax (RE 294; 55 Country Dr.)**

Mr. Farrand made a MOTION to authorize a supplemental action for Jeffrey Perkins & Angel Perkins in the amount of \$84.91 tax. Seconded by Ms. Curtis. MOTION PASSED.

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*James Lyman, Chair • Charles Farrand, Vice Chair  
Charlotte Curtis, Secretary*

**7. Other Business**

There was a brief discussion about TIF funds and how they were calculated as a part of the commitment.

There was discussion about future revaluation. Ms. Hays discussed a reval timeline with the board. The Board decided that it will issue a Request for Proposals with no amount listed or timeframe, as suggested by Ms. Hays.

**8. Adjournment**

Mr. Farrand made a MOTION to adjourn at 9:05 AM. Seconded by Ms. Curtis. MOTION PASSED.