



**Norridgewock Sewer Commission
Meeting Minutes
June 17, 2025
4:00 PM
Conference Room, Norridgewock Town Office**

MEMBERS PRESENT

Robbie Bickford, Chair
Cody St. Amand, Vice Chair
John Ames
Mike Obert
Tasha Raymond

STAFF PRESENT

Richard LaBelle, Town Manager
Ed Avery, Assistant Plant Operator
Tim Lyman, Plant Operator

Also present for all or part of the meeting were Kelsea Bickford and Sage Bickford.

1. Call to Order

Mr. Bickford called the meeting to order at 4:00 PM.

2. Review/Approve Minutes of March 31, 2025

Mr. Obert made a MOTION to approve the minutes of March 31, 2025. Seconded by Mr. Bickford. MOTION PASSED.

3. Discussion/Action on Abatement Request (34 Park St., UT Account 129)

Mr. Bickford made a MOTION to grant the abatement request as presented. Seconded by Mr. St. Amand.

The application was reviewed and there was discussion about the effective date of the abatement given the significant delay between the usage/billing and the request.

Mr. Bickford made a MOTION TO AMEND the motion to abate the amount of \$3,735.00 (full amount, less the stub fee) and for the effective date to be the postmark date, May 23, 2025. Seconded by Mr. Amand. MOTION PASSED.

Amended Motion: To grant the abatement request in the amount of \$3,735.00, to be effective May 23, 2025. MOTION PASSED.

4. Discussion/Action on Financials

The Commission reviewed current expense and revenue reports. Mr. Bickford inquired about part-time wages; Mr. LaBelle stated that a part-time Assistant Operator has been onboard since April. Mr. Bickford asked for greater details related to phone and internet, as well as lab charges. He also sought clarification on the purchase of two new computers and the status of the heating oil contract. Mr. LaBelle will follow up with Commissioners within the next day with an expanded explanation.

5. Discussion/Action on Sewer Use Ordinance

Commissioners were asked to review the current Sewer Use Ordinance for possible amendments to improve it. Section 7 (vi) was discussed and proposed broader language requiring compliance with the State of Maine Plumbing Code.

The use of Superintendent and Operator doesn't seem to be consistent. If they are the same employee, which it is believed they should be, it should be used consistently within the Ordinance.

Mr. Bickford noted that Section 13 (i)(d) requires the Commissioners to review a budget; he recommends the budget be reviewed in the future or it be removed from the Ordinance.

There was discussion about the process for new connections, and which party is responsible for which act and which expense. It was mentioned that a nearby district seeks an estimate for work to connect, the user is responsible for placing a deposit in the amount of the estimate, any under-spend would be refunded and any overage would be billed. Staff will suggest proposed language for consideration.

The Commission will review proposed language at their next regular meeting with the intent of moving towards a vote to amend at Town Meeting 2026.

6. Public Comment

None.

7. Other Business

Dylan Meyer of Willow Street is proposing a new connection. It was noted that the stub location drawing was very elementary but provided the necessary information. There was no plumbing permit included.

Mr. Bickford made a MOTION to approve the new connection as proposed, pending approval of a plumbing permit, and authorizing a waiver of the Sewer Use Ordinance Section 7 (iv) to allow for the connection to be made in accordance with the State of Maine Plumbing Code. Seconded by Mr. Obert. MOTION PASSED.

8. Adjournment

Mr. Bickford made a MOTION to adjourn at 4:29 PM. Seconded by Mr. St. Amand. MOTION PASSED.