



**Norridgewock Sewer Commission  
Meeting Minutes  
March 31, 2025  
5:00 PM  
Conference Room, Norridgewock Town Office**

**MEMBERS PRESENT**

Cody St. Amand, Vice Chair  
John Ames  
Mike Obert  
Tasha Raymond

**STAFF PRESENT**

Richard LaBelle, Town Manager  
Ed Avery, Assistant Plant Operator  
Tim Lyman, Plant Operator

**MEMBERS ABSENT**

Robbie Bickford, Chair

There were no members of the public present.

**1. Call to Order**

Mr. LaBelle called the meeting to order at 5:00 PM.

**2. Election of Chair**

Mr. Obert nominated Robbie Bickford. Seconded by Mr. St. Amand. There being no further nominations, nominations were closed. Robbie Bickford is ELECTED Chair.

**3. Election of Vice Chair**

Mr. Obert nominated Cody St. Amand. Seconded by Mr. Ames. There being no further nominations, nominations were closed. Cody St. Amand is ELECTED Vice Chair.

**4. Review/Approve Minutes of August 26, 2024**

Ms. Raymond made a MOTION to approve the minutes of August 26, 2024. Seconded by Mr. St. Amand. MOTION PASSED.

**5. Discussion/Action on Sewer Payment Policy**

Mr. St. Amand made a MOTION to approve and sign the Sewer Payment Policy. Seconded by Mr. Obert. MOTION PASSED.

**6. Discussion/Action on Financials, Sewer Use Rates**

The Commission reviewed financials for 2024, a listing of current rates of other wastewater departments based upon similar user numbers and process type, as well as a spreadsheet with additional analysis for breakeven. There was discussion about whether a phased approach would be appropriate for increasing rates. There was also significant discussion about opportunities that may exist to reduce operating costs or to drive secondary revenue sources.

Mr. St. Amand made a MOTION to increase sewer use rates by 10% effective June 1, 2025, and to revisit other options for revenue offsets at the next regular meeting. Seconded by Mr. Obert. MOTION PASSED.

**7. Discussion Regarding DEP Compliance**

The Commission reviewed the written report from the Maine Department of Environmental Protection related to an inspection completed on February 28, 2025. Mr. St. Amand noted that he would volunteer his time to research a cooperative engagement with the National Guard or other entity to complete a cybersecurity assessment.

**8. Public Comment**

None.

**9. Other Business**

The Commission consensus is that members would like to meet quarterly. At the next regular meeting, the rate status can be discussed. There will also be discussion on potential revenue sources, methods of reducing expenditures, and consideration of accepting leachate. The date and time will be set by polling members.

**10. Adjournment**

Mr. St. Amand made a MOTION to adjourn at 5:49 PM. Seconded by Ms. Raymond. MOTION PASSED.